



Kristalyn L. Burns
40R Englewood Rd.
Gloucester, MA 01930

QUALIFICATIONS

Highly proficient in the following software applications:

- Adobe Creative Suite (Acrobat Pro, Dreamweaver, InDesign, Illustrator, and Photoshop)
- Apple iWork and iLife (Pages, Numbers, Keynote, iPhoto, iWeb, iMovie, and more)
- Microsoft Office (Excel, Powepoint, Word)
- Quark XPress

Working knowledge of Flash, HTML, and CSS.

Proficient with Microsoft Windows and Mac OS X platforms.

EDUCATION

9/2007-8/2009

Bachelor of Science in Graphic Design, with Honors
The New England Institute of Art

Achieved Dean's List in all semesters, 3.6 GPA

Graduation Date: August 14, 2009

9/2005-5/2007

Associate in Applied Science, Digital Graphic Design Honors
North Shore Community College

Achieved Dean's List in all semesters, 3.89 GPA

Graduation Date: May 24, 2007

9/1998-5/2002

Commercial Art Certificate, North Shore Technical High School

EMPLOYMENT

2/2007-present

Freelance Graphic Designer, Kishgraphics

Duties: Assist with design services and illustrations for various advertising and marketing materials, including logos, brochures, booklets, flyers, web sites, and banners.

6/2009-8/2009

Creative Intern, Transmyt Marketing

Duties: Assist with design and marketing services including brand identity, web ads and banners, marketing collateral, and design and layout of business proposals.

9/2008-8/2009

Resident Assistant, The New England Institute of Art

Duties: Responsible for 194 students. Develop and maintain positive relationships with residents and fellow staff members, enforce housing rules and regulations, and other duties as assigned by the Residence Life Coordinator.

1/2008-8/2009

Peer Tutor, The New England Institute of Art

Duties: Assist students with homework and understanding class materials in the following subjects: Graphic Design classes up to 8th semester, Drawing, Illustration, and general education subjects.

2/2006-5/2007

Mac Lab Assistant/ Tutor, North Shore Community College

Duties: Monitor the Macintosh computer lab/ design studio. Assist students with software applications and serve as a tutor for peers in the Digital Graphic Design department.

RECOGNITIONS

2009

Alpha Beta Kappa Honor Society Member, The New England Institute of Art

2009

Published in The Graphic Designer's Guide to Portfolio Design, 2nd Edition by Debbie Rose Myers

2008-2009

Assistant Karate Instructor, White Tiger Academy

2008

Third Degree Black Belt, White Tiger Academy

2006-2007

Honors Program, North Shore Community College

2006-2007

Phi Theta Kappa International Honor Society member, North Shore Community College

2001

U.S. Army Reserve National Scholar Athlete of the Year, North Shore Tech

*** References and portfolio samples furnished upon request.**